

FACULTY OF HEALTH SCIENCES DEPOSIT FORM

Available for Download at <http://www.fhs.mcmaster.ca/finance/resacct.htm>

Note: All cheques should be payable to "McMaster University"

To: **FHS Finance** Date: _____ From: _____
HSC-2E47
x22106 Dept: _____ Ext: _____

DEPOSIT of CASH ___ CHEQUE ___ in CURRENCY: CDN ___ US ___ OTHER _____

NAME OF ISSUER (PAYER) OF CHEQUE:

AMOUNT: \$ _____ CHEQUE #: _____ CHEQUE DATE: _____

ACCOUNT #(6-digit) FOR DEPOSIT: _____ SUB-CODE(S) (4-digit): _____

TYPE OF PAYMENT: INCOME ___ REIMBURSEMENT ___ OTHER ___

Attach backup documentation (including cheque stub).

Explanation for Deposit (MUST be completed):

FOR RESEARCH INCOME ONLY (Ledger 8 Accounts):	HRS Project # is REQUIRED (e.g. 2000H03131): _____ http://www.fhs.mcmaster.ca/finance
SPONSOR: _____ (same as on account printout)	PRINCIPAL INVESTIGATOR (P/I): _____
If this is PRIVATE SECTOR (INDUSTRY FUNDED) income, is there a funding agreement in place? Y N	
If no , please contact HRS http://www.fhs.mcmaster.ca/finance , ext. 22465. NOTE: Cheques CANNOT be deposited without appropriate documentation (ie. funding agreements, ethics or biohazard approvals) on file in respective area offices (HRS, Ethics Office, or Safety Office).	

DEPARTMENT AUTHORIZATION (Manager or delegate): _____
Name Signature

HSC Finance use only: Reviewed by _____ Receipt #P _____ Date Deposited: _____